

KOONTZ LAKE REGIONAL SEWER DISTRICT

P.O. Box 204
Walkerton, IN 46574

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES OF KOONTZ LAKE REGIONAL SEWER DISTRICT

June 17th, 2025

The June 17th, 2025 Regular meeting of the Board of Trustees of the Koontz Lake Regional Sewer District was held at 5:30 p.m., local central time, at the KLRSD Administrative Building, 10625 East Prairie Avenue, Walkerton, Indiana 46574. The meeting was called to order by Jeff Jarnecke. Other board members present were: Kristy Wilsey, Heather Harty, Steve Giese, Jerry Weber and Ron Armstead. Also attending was Shelley Bell.

Mr. Jarnecke asked the Board if there were any additions or corrections with respect to the adoption of the June 17th, 2025 Agenda as previously published. Mr. Giese made the motion to accept the agenda as presented, Mr. Armstead seconded, and upon roll call vote, the Board unanimously approved the Agenda.

Next on the Agenda was the reading of the May 20th, 2025 Minutes. Mr. Jarnecke asked if there were any additions or corrections to the Minutes. Ms. Wilsey made the motion to accept the Minutes as presented, Mr. Giese seconded and upon polled vote, the Board unanimously approved.

There was no Nominating Committee report. At the next meeting, will bring government term limits and additional information for the Board.

Next was the Provisional Treasurer's Report:

(See next page for report)

07/13/2025

KOONTZ LAKE REGIONAL SEWER DISTRICT

TREASURERS REPORT

Page 1 of 1

June 17, 2025

CASH

1 st Source Bank Checking Account	
Balance as of April 30, 2025:	\$236,221.75
Checks, withdrawals, debits	-\$66,691.37
Service charges	-\$49.81
Deposits and credits	\$58,109.39
Interest earned	\$537.21
Statement balance as of May 31, 2025:	\$228,127.17
Checks written but not cleared	\$0.00

Available balance in checking: **\$228,127.17**

Certificates of Deposit: **\$1,155,210.25**

Total funds \$1,383,337.42

RECEIVABLES

Reported by Astbury as of 5/31/25 **\$1,869.66** (see Note 1)

CLAIMS

The following invoices and claims are presented:

NIPSCO	gas cwp	\$87.02 *1	
NIPSCO	elec cwp	\$6,559.59 *1	
NIPSCO	Admn Bldg	\$160.87 *1	
NIPSCO	grinders	\$929.23 *1	
Republic Services		\$4,255.33 *1	
Brightspeed		\$273.77 *1	x
Marshall Co REMC		\$239.00 *1	
Baker Tilly		\$3,648.75 *4	
First Source		\$49.81 *1	
Astbury		\$18,494.36	
Personnel Partners		\$740.25	
Bill.com		\$121.56 *1	x
Immense Impact/Rural Water		\$605.00	
Jerry Weber		\$189.96	
CertaSite		\$159.00	
Total claims		\$36,513.50	

* Footnotes to Claims:

- *1 Preapproved for automatic payment.
- *2 Debit Card
- *3 Contract services plus SLR services, numerous service calls and repairs.
- *4 Contract services.

Note 1: Receivable aging:

Current	\$5,706.18
30 days	\$3,109.87
60 days	-\$52.95
90+	-\$959.45
Lien	-\$5,933.99
Total	\$1,869.66

Note 2: The Treasurer recommends approval to pay all claims listed above.

Ms. Harty reported the District is in good standing, financially. She is working on getting the invoices from Brightspeed that had not come through during Brightspeed's updates.

One CD rolled this month and three CDs are set to roll in July.

Discussion on internet and phone options occurred and Mr. Jarnecke will follow up on what is needed at the CWP.

There being no further discussion, Ms. Harty made the motion to approve and pay all June 2025 bills and Mr. Giese seconded the motion. Upon polled vote, the Board unanimously approved.

For Asset Management, Mr. Armstead said there was only one controller left plus some parts. Mr. Jarnecke said we have ordered another 10 units costing approximately \$5,000.

For Astbury Billing, Mr. Jarnecke said they continue to do a good job and are still working to get some of the accounts updated and clean. These accounts will be gone over in the July meeting.

There was nothing to report by Asbury Engineering.

For System Management, Mr. Armstead will check to make sure we received the new controls.

For Building Management, Mr. Jarnecke noted the building could probably use a new cleaning and he will look into what can be done to clean the floors.

There was no website report.

For Compliance, there was no report

There was no Contract report. Mr. Armstead we should make sure to line up Chris Lawrence for winter plowing.

For P & P, there was nothing to report

There was nothing to report by Records Management.

There was no Old Business to discuss.

There was no New Business to discuss.

07/13/2025

There being no further business to come before the Board, Mr. Jarnecke adjourned the June 17th, 2025 Regular Meeting of the Koontz Lake Regional Sewer District Board of Trustees.

Respectfully submitted by Shelley K. Bell, KLRSD Bookkeeper

July 13, 2025

KLRSD Regular Board Meeting Minutes approved by:

Steve Giese

Gerald Weber

Ronald Armstead

Heather Harty

Kristy Wilsey

Paul Warnke

Jeff Jarnecke

07/13/2025