

# KOONTZ LAKE REGIONAL SEWER DISTRICT

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P.O. Box 204  
Walkerton, IN 46574

## MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES OF KOONTZ LAKE REGIONAL SEWER DISTRICT

July 15th, 2025

The July 15<sup>th</sup>, 2025 Regular meeting of the Board of Trustees of the Koontz Lake Regional Sewer District was held at 5:30 p.m., local central time, at the KLRSD Administrative Building, 10625 East Prairie Avenue, Walkerton, Indiana 46574. The meeting was called to order by Jeff Jarnecke. Other board members present were: Kristy Wilsey, Heather Harty, Steve Giese, Jerry Weber and Ron Armstead. Also attending was Shelley Bell and Kim Giese.

Mr. Jarnecke asked the Board if there were any additions or corrections with respect to the adoption of the July 15<sup>th</sup>, 2025 Agenda as previously published. Mr. Giese made the motion to accept the agenda as presented, Mr. Armstead seconded, and upon roll call vote, the Board unanimously approved the Agenda.

Next on the Agenda was the reading of the June 17<sup>th</sup>, 2025 Minutes. Mr. Jarnecke asked if there were any additions or corrections to the Minutes. Mr. Giese made the motion to accept the Minutes as presented, Ms. Wilsey seconded and upon polled vote, the Board unanimously approved.

Note: At the July 15<sup>th</sup> meeting, the updated June 17<sup>th</sup>, 2025 Accounts Payable Register was signed by the officers present.

There was no Nominating Committee report. At the next meeting, the Annual Meeting will include reports from the President and Treasurer, and the election of officers.

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Next was the Provisional Treasurer's Report:

# KOONTZ LAKE REGIONAL SEWER DISTRICT

TREASURERS REPORT

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## CASH

1 <sup>st</sup> Source Bank Checking Account	
Balance as of May 31, 2025:	\$228,127.17
Checks, withdrawals, debits	-\$35,550.10
Service charges	-\$50.59
Deposits and credits	\$57,000.43
Interest earned	\$542.39
Statement balance as of June 30, 2025:	\$250,069.30
Checks written but not cleared	\$0.00
Available balance in checking:	<u>\$250,069.30</u>
Certificates of Deposit:	<u>\$1,164,611.27</u>
<b>Total funds</b>	<b>\$1,414,680.57</b>

## RECEIVABLES

Reported by Astbury as of 5/31/25	<u>\$2,319.66</u> (see Note 1)
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## CLAIMS

The following invoices and claims are presented:

NIPSCO	gas cwp	\$84.43 *1
NIPSCO	elec cwp	\$6,014.16 *1
NIPSCO	Admn Bldg	\$151.91 *1
NIPSCO	grinders	\$819.84 *1
Republic Services		\$3,989.62 *1
Brightspeed		\$273.77 *1
Marshall Co REMC		\$268.00 *1
Baker Tilly		\$3,837.75 *4
First Source		\$50.59 *1
Astbury		\$27,858.01
Covalen		\$5,495.00
Personnel Partners		\$740.25
Bill.com		\$105.16 *1
USDA		\$123,640.00 *1
PO BOX FEE		\$102.00
Cincinnati Insurance		\$9,741.00
Universal Security		\$135.00
H Harty		\$245.00
S Giese		\$245.00
K Wilsey		\$245.00
Jerry Weber		\$196.00
R Armstead		\$245.00
<b>Total claims</b>		<u><b>\$184,482.49</b></u>

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Treasurer's Report continued on following page.

\* Footnotes to Claims:

- \*1 Preapproved for automatic payment.
- \*2 Debit Card
- \*3 Contract services plus SLR services, numerous service calls and repairs.
- \*4 Contract services.

**Note 1:** Receivable aging:

0-30 days	\$5,706.18
31-60 days	\$3,109.87
61-90 days	-\$52.95
91-120 days	-\$959.45
121+ days	-\$5,933.99
Liens	\$450.00
Total	\$2,319.66

**Note 2:** The Treasurer recommends approval to pay all claims listed above.

Ms. Harty reported the District is 6% over budget at this time. She is looking at new CD options.

Mr. Giese said Everwise has better CD rates currently, although interest rates have been falling lately.

There being no further discussion, Ms. Harty made the motion to approve and pay all July 2025 bills and Mr. Weber seconded the motion. Upon polled vote, the Board unanimously approved.

For Asset Management, Mr. Jarnecke reported he is working with Dan Fox of Astbury. He noted that most of the things from the PIR Report from JPR's study a few years ago have been taken care of. Mr. Fox is putting together a list of items that may be coming up as well as grinders needed.

The hose at the CWP also blew for the third time and Mr. Fox will probably have JPR look at it.

For Astbury billing, PAY AS A GUEST is now available on the website as a pay option from Astbury. Many liens have also been satisfied.

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For Astbury Engineering, there was nothing to report. Mr. Fox has been working with the county to clean out storm drains.

For System Management, Mr. Armstead was out twice. Pumps are being rebuilt right and left. He also added the groundskeeper is doing a good job.

For Building Management, Mr. Jarnecke said he has not heard from Jessie Markin so he will contact her to come in and do a deep cleaning. Mr. Armstead suggested getting an estimate for stripping and refinishing the floor.

There was no website report.

For Compliance, there was no report

There was no Contract report.

For P & P, there was nothing to report

There was nothing to report by Records Management.

For Old Business, Mr. Jarnecke has followed up with Mr. Fox regarding a phone for the CWP. We may be able to drop it eventually due to better cell reception in the area.

There was no New Business to discuss.

There being no further business to come before the Board, Mr. Jarnecke adjourned the July 15th, 2025 Regular Meeting of the Koontz Lake Regional Sewer District Board of Trustees at approximately 5:50 pm Central Time.

Respectfully submitted by Shelley K. Bell, KLRSD Bookkeeper

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July 15th, 2025 KLRSD Regular Board Meeting Minutes approved by:

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Steve Giese

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Gerald Weber

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Ronald Armstead

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Heather Harty

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Kristy Wilsey

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Paul Warnke

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Jeff Jarnecke

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