

KOONTZ LAKE REGIONAL SEWER DISTRICT

P.O. Box 204
Walkerton, IN 46574

MINUTES OF ANNUAL MEETING OF BOARD OF TRUSTEES OF KOONTZ LAKE REGIONAL SEWER DISTRICT

August 19th, 2025

The August 19th, 2025 Annual meeting of the Board of Trustees of the Koontz Lake Regional Sewer District was held at 5:30 p.m., local central time, at the KLRSD Administrative Building, 10625 East Prairie Avenue, Walkerton, Indiana 46574. The meeting was called to order by Jeff Jarnecke. Other board members present were: Steve Giese, Jerry Weber, Kristy Wilsey, Heather Harty and Ron Armstead. Also present were Ben Robbins, Kim Giese and Shelley Bell.

Mr. Jarnecke asked the Board if there were any additions or corrections with respect to the adoption of the August 19th, 2025 Agenda as previously published. Mr. Giese made the motion to accept the agenda as published, Ms. Wilsey seconded, and upon vote, the Board unanimously approved the Agenda.

Next on the Agenda was the reading of the July 15th, 2025 Minutes. Ms. Harty made the motion to accept the Minutes as presented, Mr. Giese seconded, and upon vote, the Board unanimously approved.

The first item of the Annual Meeting was the President's Annual Report. Mr. Jarnecke opened the meeting by thanking all the Board Members for their work and contributions during the previous year.

Mr. Jarnecke thanked JPR and Astbury for their services with a special acknowledgement for the work Dan Fox of Astbury does for the District, as well as Kevin Sochocki in Indianapolis.

Mr. Jarnecke also thanked Shelley Bell for the work she does for the District.

Mr. Jarnecke also wanted to thank the residents who call in when there are grinder alarms and those who are not flushing things down the system that should not be flushed such as wipes and rags. Mr. Jarnecke said that Capital expenditures are a challenge, but the Board is working to be as economic as possible.

Mr. Jarnecke then suggested moving the Annual Board Meeting to January's meetings. This would allow a clearer view of the previous year. With State Reporting due February 1st, this would still allow time for them to be done in a timely manner.

Mr. Armstead made the motion to have the Annual Meeting changed to January's meeting, Mr. Giese seconded, and upon vote, the Board unanimously approved.

Next the Treasurer, Ms. Harty, gave the Annual Treasurer's Report.

Ms. Harty told the Board that the District is about even with Revenues and Expenses. Because we are a public entity, we are limited to how we use the funds. She also is looking into a program that would help shop CD rates.

Next was the Nomination of Officers. Mr. Jarnecke had sent out nominations electronically ahead of the meeting. He had sent out the plan to offer the following candidate slate, with the invitation to for additional/other nominations.

President – Jeff Jarnecke
Vice-President – Jerry Weber
Secretary – Kristy Wilsey
Treasurer – Heather Harty

There being no other nominations, Mr. Giese made the motion to accept the nominees as per the above list, Mr. Armstead seconded, and upon vote, the Board unanimously approved all nominations.

With this, Mr. Jarnecke closed the 2025 KLRSD Annual Meeting and opened the Regular Meeting.

The Regular Meeting of the Koontz Lake Regional Sewer District Board of Trustees began approximately 5:42 PM CST.

First, Mr. Jarnecke recognized Mr. Ben Robbins who wished to address the Board.

Mr Robbins had questions concerning his property, timing of liens, and how liens are handled. He is in the process of having his property connected to the sewer system and described the situation of him becoming the owner of the property. His property consists of many parcels that he would like to combine into one property, but was told that can only be done at year end. His current liens total

\$3,110.24. Although the property had not been hooked into the sewer system, the debt service portion of the property's sewer system has been being paid.

Mr. Jarnecke made the proposal that upon Mr. Robbins would need to pay \$1,922.64 to get the property back from the tax sale. Mr. Robbins will be obligated to pay other tax liens, penalties and fees for not paying on time. Upon the District receiving a signed contract to move forward with the connection and the time table for completion of hook-up, payment of all liens, the District would be willing to reimburse him for \$1,710.63. Ms Harty made the motion above, Mr. Giese seconded and upon vote, the Board unanimously approved.

Next, the meeting moved to Monthly Reports.

There was nothing to report from the Nominating Committee.

The Provisional Treasurer's Report followed.

KOONTZ LAKE REGIONAL SEWER DISTRICT		
TREASURERS REPORT	Page 1 of 1	July 17, 2025
CASH		
1 st Source Bank Checking Account		
Balance as of June 30, 2025:	\$250,069.30	
Checks, withdrawals, debits	-\$185,345.49	
Service charges	-\$53.92	
Deposits and credits	\$179,771.08	
Interest earned	\$502.35	
Statement balance as of July 31, 2025:	\$244,943.32	
Checks written but not cleared	\$0.00	
Available balance in checking:	\$244,943.32	
Certificates of Deposit:	\$1,164,611.27	
Total funds	\$1,409,554.59	
RECEIVABLES		
Reported by Astbury as of 7/31/25	\$28,611.25	(see Note 1)

Treasurer's Report continues on next page:

CLAIMS

The following invoices and claims are presented:

NIPSCO	gas cwp	\$85.70 * ₁
NIPSCO	elec cwp	\$6,465.79 * ₁
NIPSCO	Admn Bldg	\$169.10 * ₁
NIPSCO	grinders	\$830.17 * ₁
Brightspeed		\$273.93 * ₁
Marshall Co REMC		\$270.00 * ₁
First Source		\$53.92 * ₁
Astbury		\$25,799.88
Personnel Partners		\$740.25
Bill.com		\$147.26 * ₁
IUPPS		\$266.00
Cincinnati Insurance		\$1,419.00
Total claims		<u>\$36,521.00</u>

*** Footnotes to Claims:**

- *₁ Preapproved for automatic payment.
- *₂ Debit Card
- *₃ Contract services plus SLR services, numerous service calls and repairs.
- *₄ Contract services.

Note 1: Receivable aging:

0-30 days	\$9,406.47
31-60 days	\$6,256.07
61-90 days	\$5,395.50
91-120 days	\$4,106.37
121+ days	\$2,996.84
Liens	\$450.00
Total	\$28,611.25

Note 2: The Treasurer recommends approval to pay all claims listed above.

There being no discussion on the Treasurer's Report, Mr. Giese made the motion to approve and pay all August 2025 bills, Mr. Armstead seconded, and upon vote, the Board unanimously approved.

There was nothing to report under Asset Management.

For Billing, it was noted that we need more timeliness in receiving the billings from Astbury.

Ms. Harty reminded the Board that the District has a large grinder purchase coming up.

There was no Engineering report.

There was no Operator report.

For System Management, Mr. Armstead said he will get a list of scrapped grinders.

There was nothing to discuss on:

Compliance
Contract Administration
P & P Committee
Records Management

There was nothing to discuss under Old Business.

There was no New Business to be discussed.

There was no correspondence.

There were no other members of the public present at the meeting who wished to speak.

There being no further business to come before the Board, Mr. Jarnecke adjourned the meeting at 6:41 PM CST for the KLRSD Board Meeting of August 19, 2025.

Respectfully submitted by Shelley K. Bell, KLRSD Bookkeeper

August 19, 2025 KLRSD Annual Board Meeting Minutes approved by:

Steve Giese

Kristy Wilsey

Gerald Weber

Paul Warnke

Ronald Armstead

Jeff Jarnecke

Heather Harty