

# KOONTZ LAKE REGIONAL SEWER DISTRICT

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P.O. Box 204  
Walkerton, IN 46574

## MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES OF KOONTZ LAKE REGIONAL SEWER DISTRICT

April 21<sup>st</sup>, 2026

The April 21<sup>st</sup>, 2026 Regular meeting of the Board of Trustees of the Koontz Lake Regional Sewer District was held at 5:30 p.m., local central time, at the KLRSD Administrative Building, 10625 East Prairie Avenue, Walkerton, Indiana 46574. The meeting was called to order by Jeff Jarnecke. Other board members present were: Kristy Wilsey, Steve Giese, and Heather Harty. Shelley Bell was also present.

Mr. Jarnecke asked the Board if there were any additions or corrections with respect to the adoption of the April 21<sup>st</sup>, 2026 Agenda as previously published. Mr. Giese made the motion to accept the agenda as published, Ms. Wilsey seconded, and upon vote, the Board unanimously approved the Agenda.

Next on the Agenda was the reading of the March 17<sup>th</sup>, 2026 Minutes. Ms. Wilsey made the motion to accept the Minutes as presented, Mr. Giese seconded, and upon vote, the Board unanimously approved.

There was nothing to report by the Nominations Committee.

The Provisional Treasurer's Report followed.

Treasurer's Report continues on next page:

**KOONTZ LAKE REGIONAL SEWER DISTRICT**

TREASURERS REPORT

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April 21, 2026

**CASH**

1 <sup>st</sup> Source Bank Checking Account		
Balance as of February 28, 2026:		\$194,430.10
Checks, withdrawals, debits		-\$20,183.23
Service charges		-\$52.39
Deposits and credits		\$55,632.89
Interest earned		\$492.60
Statement balance as of February 28, 2026:		<u>\$230,319.97</u>
Checks written but not cleared		\$0.00
Available balance in checking:		<u>\$230,319.97</u>
Certificates of Deposit:		<u>\$1,185,046.63</u>
<b>Total funds</b>		<b>\$1,415,366.60</b>

**RECEIVABLES**

Reported by Astbury as of 3/31/26 **\$8,688.99** (see Note 1)

**CLAIMS**

The following invoices and claims are presented:

NIPSCO	gas cwp		\$84.53	*1
NIPSCO	elec cwp		\$6,417.50	*1
NIPSCO	Admn Bldg		\$235.76	*1
NIPSCO	grinders		\$805.22	*1
Republic Services			\$5,215.32	*1
Brightspeed	Admn Bldg		\$100.00	*1
Brightspeed	CWP		\$188.04	*1
Marshall Co REMC	Swan Lake		\$224.00	*1
Baker Tilly			\$3,818.75	*4
Baker Tilly			\$7,341.25	*4
First Source			\$52.39	*1
Astbury	15780		\$5,610.10	<a href="#">BLL.com</a>
Astbury	15780		\$833.33	<a href="#">BLL.com</a>
Astbury	16358		\$5,610.10	<a href="#">BLL.com</a>
Astbury	16358		\$833.33	<a href="#">BLL.com</a>
Astbury	15774		\$4,565.00	<a href="#">BLL.com</a>
Astbury	16315		\$4,565.00	<a href="#">BLL.com</a>
Astbury	16310		\$2,000.00	<a href="#">BLL.com</a>
Astbury	157772		\$2,000.00	<a href="#">BLL.com</a>
Astbury	16073		\$324.28	<a href="#">BLL.com</a>
Astbury	16071		\$282.31	<a href="#">BLL.com</a>
Astbury	16070		\$767.70	<a href="#">BLL.com</a>
Astbury	16067		\$474.97	<a href="#">BLL.com</a>
Astbury	16066		\$746.99	<a href="#">BLL.com</a>
Astbury	16065		\$425.37	<a href="#">BLL.com</a>
Astbury	16335		\$6,918.27	<a href="#">BLL.com</a>
Personnel Partners	207190		\$740.25	<a href="#">BLL.com</a>
Bill.com			\$114.52	*1
IJPPS			\$174.80	
Universal Security			\$135.00	
H Harty	DropBox Fee		\$119.88	<a href="#">BLL.com</a>
	<b>Total claims</b>		<u><b>\$61,723.96</b></u>	

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\*Footnotes to Claims:

- \*1 Preapproved for automatic payment.
- \*2 Debit Card
- \*3 Contract services plus SLR services, numerous service calls and repairs.
- \*4 Contract services.

**Note 1:** Receivable aging:

0-30 days	\$5,084.31
31-60 days	\$2,607.99
61-90 days	-\$1,772.51
91-120 days	\$1,862.78
121+ days	\$1,656.42
Liens	-\$750.00
<b>Total</b>	<b>\$8,688.99</b>

**Note 2:** The Treasurer recommends approval to pay all claims listed above.

Ms. Harty reported that a CD comes due on April 27<sup>th</sup> or so.

Ms. Harty also removed her requested expense which was struck from the Accounts Payable Register.

There being no further discussion on the Treasurer's Provisional Report, Mr. Giese made the motion to accept the Treasurer's Report as presented, Ms. Harty seconded, and upon polled vote, the Board unanimously approved.

For Asset Management, Mr. Jarnecke reported that the Board should start working on a capital expense plan. He will begin working on this for June or July's Board Meetings.

For Astbury's Billing, it was reported that liens had been filed for both Marshall County and Starke County. It also included March and April billing invoices.

For JPR Engineering, there was nothing new going on. South Avenue has a barndominium being built.

For Astbury's Operator report, IDEM showed over limits on discharge due to ammonia levels. This is due to colder nights and much warmer days. There were also two properties with rags in the grinder.

There was no Systems Manager report.

The Building Manager is working on flooring options. Mr. Giese provided a couple of quotes and handed them out to the Board members. There were three contractors contacted. One estimated \$6,600 in work.

Innovative Spaces Concrete Coatings' estimate was \$12,968.25 with a deposit of \$6,484.12 then the remainder due upon completion. This estimate did not include trim removal or installation.

Level 10 Coatings quoted a Commercial Flake Floor at \$11,600 with a deposit of \$5,800 and the remainder due upon completion. This company is also the one Mr. Giese used on his personal property.

Mr. Giese said he also has a contractor who can do the work at a reasonable rate if the District buys the materials, with a 1 year warranty for labor. Mr. Jarnecke said the Board should check out pricing and options for materials at Lowe's and Menards.

Mr. Giese will bring in samples.

Ms. Harty said a new clock is needed in the Administration Building, as the current one keeps stopping.

For the Website, Ms. Wilsey reported she has archived several of the minutes and agendas.

For Compliance, it was reported that the gas station has been given a formal warning on grease going into the sewer system. Hang tags are also being distributed when the operator finds problem properties, such as those with rags showing up in the grinders.

There was nothing to report on P & P.

There was nothing to report for Records Management.

Under Old Business, Mr. Jarnecke said the check for Jessie Markin came.

There was no New Business to be discussed.

There was no correspondence.

There were no other members of the public present at the meeting who wished to speak.

There being no further business to come before the Board, Ms. Harty made the motion to adjourn, Mr. Giese seconded and the meeting of the KLRSD Board for April 21<sup>st</sup>, 2026 was adjourned at approximately 6:00 PM CST.

Respectfully submitted by Shelley K. Bell, KLRSD Bookkeeper

April 21st, 2026 KLRSD Annual Board Meeting Minutes approved by:

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Steve Giese

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Kristy Wilsey

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Gerald Weber

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Paul Warnke

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Ronald Armstead

\_\_\_\_\_  
Jeff Jarnecke

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Heather Harty